

SAMPLE SALE OF STOCK INSTRUCTION LETTER
(Send to your Financial Advisor)

- You may use this template for instructing your Financial Advisor to transfer securities to the United Methodist Frontier Foundation.
- Please send a copy of the letter to the United Methodist Frontier Foundation.
- Contact Maureen Palumberi, UMFF Finance Manager at 914-615-2239, if you have any questions.

Date: _____

Name of your Brokerage Firm: _____

Address of Firm: _____

RE: Account # _____

Name of Account _____

To Whom It May Concern:

This letter is authorization to transfer:

(# of shares) _____ of (stock name) _____

To:

Morgan Stanley

DTC # 0015

for credit to United Methodist Frontier Foundation, Inc. Account # 409-037943-534

Sincerely,

Client Name/s – PLEASE PRINT

Client Signature/s

Date

Client email address

Daytime Phone #